

*An Invitation to Apply for the Position of*  
***Superintendent***

**Sublette County  
School District #9**



*“Developing Capacities for Success”*

***Big Piney, Wyoming***

## ***The Position***

The **Sublette County School District #9, Big Piney, Wyoming**, Board of Trustees, is seeking a highly qualified and fully certified Superintendent of schools. The Board wishes to have the successful candidate assume the responsibilities of the position July 1, 2015.

McPherson & Jacobson, L.L.C., Executive Recruitment and Development has been engaged as the consultant in a search for outstanding candidates. They will assist the board of trustees in identifying and screening the candidates.

### ***The Qualifications***

The candidate must have the background, skills, and abilities essential for excellence in educational leadership. The board recognizes that selecting a Superintendent is one of the most important decisions it will make. The board developed the following desired characteristics:

- A leader that is energetic, and possesses good communication skills both in speaking and writing, is a good listener who considers ideas of others and is approachable by all constituents.
- A leader that values the importance of the school/community connection, is active and visible in the communities which make up the district and understands the uniqueness of a small remote community.
- A leader that appreciates what is working in the district, collaborates with others to strive to improve the future of the district and will give credit where credit is due keeping personal ego in check.
- A visionary, bold leader, who demonstrates a common sense approach when addressing issues and solving problems which come up in district operations and will lead the district in providing the best possible educational experience for all students in the future.

## ***The Community***

Sublette County School District No. 9 is in western Wyoming located 90 miles north of Rock Springs, Wyoming, along the Green River Valley, with the Wyoming Mountain Range to the west and the Wind River Mountain Range to the east. The district is comprised of the three small, close-knit communities: Big Piney, Marbleton and La Barge. District offices are located in Big Piney, Wyoming. Southwestern Sublette County offers endless opportunities for outdoor adventure and a variety of community events.

The town of Big Piney has a cooler climate than much of the country and sits at an elevation of 6,827 feet. The average high temperature in January is 26 degrees F and the average high temperature in July is 81 degrees F. Annual snowfall averages 28 inches and the average number of sunny days is 234. The district's winter climate is conducive to hunting, downhill skiing, cross-country skiing, snowboarding, snow-shoeing and snowmobiling. The summer months allow for hiking, fishing, camping, four-wheeling, mountain biking, horseback riding/packing, kayaking and boating as well.

Amenities to residents include entertainment, enrichment, basic grocery shopping and some basic healthcare. Aside from the beautiful scenery, the attractions in the district include the Flicks 'n Pins Entertainment Center, the Big Piney Recreational Center, the Sublette County Agricultural Center and Fairgrounds, the Green River Valley Museum as well as Libraries in Big Piney and La Barge. Jubilee Foods and Obo's Market and Deli are the two establishments that sell groceries locally. Health-related services can be found in the Marbleton-Big Piney Clinic, Proactive Rehabilitation and Southwest Sublette County Pioneers Senior Citizens Center. Other wellness services tend to be sought from outside the district. The local bank branch in Big Piney is Bank of the West.



# ***The District***

*District website <http://www.sublette9.org>*

Sublette County School District No. 9 encompasses approximately 600 miles of daily bus routes, serving 619 students. There are 4 schools within the district between Big Piney and La Barge, Wyoming. Schools in the district include: La Barge Elementary (K-5), Big Piney Elementary (K-5), Big Piney Middle School (6-8) and Big Piney High School (9-12)



The district employs 10 administrative staff; 1 Superintendent, 1 business manager, 4 principals, 1 technology director, 1 maintenance director, 1 transportation director and 1 food service director. The central office is housed in the Fine Arts Center in Big Piney and consists of the Superintendent, business manager, administrative assistant, accounts payable/purchasing clerk and payroll clerk. In addition, there are 70 certified teachers and 63 classified staff. Sublette County School District No. 9 shares staff between buildings in order to offer art, music, technology support and a school nurse for the various grade levels. The assessed valuation of the district is \$531,028,000. The general operating budget for the district is \$12,049,000.

Sublette County School District No. 9 offers numerous opportunities for enrichment. Western Sublette 9 BOCES and Western Wyoming Community College have a working relationship with the district in order to offer dual enrollment courses to high school students. The district has worked with other colleges and universities on an individual basis as well. Students are also encouraged to participate in volleyball, football, cheerleading, basketball, indoor and outdoor track and wrestling. Athletes on the swim teams and ski team join athletes from another district within the county to form their teams. In addition to sports, students have a variety of extra-curricular activities to choose from within the arts, academics, student government, robotics and publications.



## ***The Board of Trustees***

The Sublette County School District #9 Board of Trustees consists of five community members elected to four-year terms. The tenure of the board members ranges from three to twenty two years.

<u>Name</u>	<u>Occupation</u>	<u>Years Served</u>
Dr. David Burnett, Chairman	Doctor	22 Years
Mr. Mack Rawhouser, Vice Chairman	Retired Teacher	4 Years
Mr. John Fear, Clerk	Rancher	5 Years
Mr. Bill Tanner, Asst. Treasurer	Self Employed	3 Years
Mr. Glade Jones, Treasurer	Reclamation	8 Years

### ***MISSION STATEMENT***

*We, the parents, staff and students of Sublette County School District #9 are committed to modeling and developing the highest quality of academic education for all our students, enabling them to attain excellence and to become leaders in our society.*



# APPLICATION & SELECTION PROCEDURE

*available at [www.macnjake.com](http://www.macnjake.com)*

**MCPHERSON**  **JACOBSON, LLC**

7905 L St., Suite 310, Omaha, NE 68127  
Phone: (402) 991-7031 Fax: (402) 991-7168  
E-mail: [mail@macnjake.com](mailto:mail@macnjake.com) [www.macnjake.com](http://www.macnjake.com)

An application for Superintendent should include:

- A letter setting forth personal qualifications, experiences and reasons for interest in the position
- A current résumé
- A completed application form
- Reference letters, certificates and licenses, and academic transcripts from colleges/universities indicating degree(s)

Candidates are asked to not directly contact board members. Any effort to do so may eliminate them from consideration. Names of applicants will be held in strict confidence whenever possible; however, McPherson & Jacobson complies with individual states' Freedom of Information laws. In the final process, the school board may visit the district where the candidate is employed, but will not proceed without the knowledge and consent of the candidate.

## ***Selection Timeline***

- Closing date for applications: **February 18, 2015**
- Board of Trustees selects finalists to interview: **March 9, 2015**
- Interviews with the Board of Trustees: **March 16-20, 2015**
- Selection of new Superintendent: **March 23, 2015**
- Start date: **July 1, 2015**

Sublette County School District #9 is an Equal Opportunity Employer.