



You have opened the application form for the

Superintendent

of

Westside Community Schools

Omaha, Nebraska

In order to be considered for this position, you must submit the following:

- ✓ This signed application form (signed with questions answered)
- ✓ A letter of application
- ✓ A résumé
- ✓ Credentials (transcripts, certification of teaching/supt. degree, letters of recommendation, etc.)

by

Wednesday, December 14, 2011

If our office has not received these materials by the date of closing, you will not be considered for this position. Application materials may be sent to:

McPherson & Jacobson, L.L.C.
7905 L St., Suite 310
Omaha, Nebraska 68127

or

Faxed to: (402) 991-7168

or

Emailed to: apps@macnjake.com

Name: _____ Telephone _____
 Home Address: _____ Office: () _____
 _____ Home: () _____
 _____ Cell: () _____
 Zip Code: _____ E-mail: _____

Record of Professional Education (in reverse chronology)

Institution	Graduation Date	Major	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Record of Professional Experience (in reverse chronology)

Title	Dates	District	State	Enrollment	Annual Salary
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____

Give names, titles, and telephone numbers of three administrators and/or school board members familiar with your career that we may contact. This will be done confidentially.

Name	Title	Business Phone	Home Phone	Cell Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

The Board of Education has identified the following qualities for the superintendent of schools.

Please respond to each of the qualities stressing your experience, strengths, and abilities in each area, limiting your responses to between 200 and 300 words for each item.

1. An individual who is student-centered, is committed to the principle that all students can learn and achieve, and one who sets high expectations for both staff and students.
2. A professional educator who is respectful of people, traditions, and school culture (including embracing the uniqueness of Westside High School)
3. An individual who has strong leadership skills and the ability to delegate effectively.
4. A person who is a developer of people/teams, shows personal warmth, and has strong overall people skills.

Do you have a Superintendent Endorsement for the state represented by the position listed on this Application Information Form? Yes ____ No ____

I certify that the information provided herein is true and complete to the best of my knowledge.

Applicant hereby waives his/her right to confidentiality with regard to his/her work record or criminal record and consents to and authorizes the release of information from current or former employers and/or law enforcement personnel upon inquiry under this application.

Signature of Applicant: _____ Date: _____

This application must be COMPLETED and RETURNED by: WEDNESDAY, DECEMBER 14, 2011

**Westside Community Schools
McPherson & Jacobson, L.L.C.
Executive Recruitment and Development
7905 L St., Suite 310
Omaha, Nebraska 68127
Phone: (402) 991-7031/(888) 375-4814
E-mail: apps@macnjake.com
Fax: (402) 991-7168**

AA/EEO Employer