



You have opened the application form for the

Superintendent

of

Reynolds School District

Fairview, Oregon

In order to be considered for this position, you must submit the following:

- ✓ This application form (signed with questions answered)
- ✓ A cover letter
- ✓ A résumé
- ✓ Credentials (transcripts, certification of teaching/supt. degree, letters of recommendation, etc.)

by

Wednesday, February 29, 2012

If our office has not received these materials by the date of closing, you will not be considered for this position. Application materials may be sent to:

McPherson & Jacobson, L.L.C.
7905 L St., Suite 310
Omaha, Nebraska 68127

or

Faxed to: (402) 991-7168

or

Emailed to: apps@macnjake.com

Title: Dr. Mr. Ms. Mrs. (other—please list) _____

Name: _____ Telephone _____

Home Address: _____ Office: () _____

_____ Home: () _____

_____ Cell: () _____

Zip Code: _____ E-mail: _____

Record of Professional Education (in reverse chronology)

Institution	Graduation Date	Major	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Record of Professional Experience (in reverse chronology)

Title	Dates	District	State	Enrollment	Annual Salary
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____

Give names, titles, addresses, and telephone numbers of three administrators and/or school board members familiar with your career that we may contact. This will be done confidentially.

Name	Title	Business Phone	Home Phone	Cell Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

The Board of Directors has identified the following qualities for the superintendent of schools.

Please respond to each of the qualities stressing your experience, strengths, and abilities in each area, limiting your responses to between 200 and 500 words for each item.

1. Demonstrates leadership style based on honesty and accountability; possesses integrity, good moral character, trustworthiness, and common sense; and the ability to work well under pressure; a good sense of humor.
2. Will be actively involved in the local communities and cognizant of their social needs; demonstrates strong collaboration relationship skills; ability to work with all levels of government and experience working in urban/suburban districts.
3. Has the ability to identify strengths of others and build upon those strengths to develop collaborative relationships. A positive team builder with ability to delegate and create a climate for positive risk-taking.
4. A culturally sensitive leader who has demonstrated a passion for quality educational opportunities that are fair and equitable for all children. One who understands the diversity and strength of cultural differences with the recognition of the role poverty plays in the education experience. Someone who can speak Spanish is desired.
5. Possess excellent written and oral communication skills. Be a good listener. Have the ability to effectively communicate with all stakeholders.

Do you have a Superintendent Endorsement for the state represented by the position listed on this Application Information Form? Yes ____ No ____

I certify that the information provided herein is true and complete to the best of my knowledge.

Applicant hereby waives his/her right to confidentiality with regard to his/her work record or criminal record and consents to and authorizes the release of information from current or former employers and/or law enforcement personnel upon inquiry under this application.

Signature of Applicant: _____ Date: _____

This application must be COMPLETED and RETURNED by: FEBRUARY 29, 2012

**Reynolds School District
McPherson & Jacobson, L.L.C.
Executive Recruitment and Development
7905 L St., Suite 310
Omaha, Nebraska 68127
Phone: (402) 991-7031
E-mail: apps@macnjake.com
Fax: (402) 991-7168**

AA/EEO Employer