



You have opened the application form for the

Superintendent

of

Huron School District #2-2

Huron, South Dakota

In order to be considered for this position, you must submit the following:

- ✓ This application form (with questions answered)
- ✓ A letter of application
- ✓ A resume
- ✓ Credentials (transcripts, certification of teaching/supt. degree, letters of recommendation, etc.)

by

June 6, 2008—note date change

If our office has not received these materials by the date of closing, you will not be considered for this position. Application materials may be sent to:

McPherson & Jacobson, L.L.C.
P.O. Box 7346
Omaha, Nebraska 68107

or

Faxed to: (402) 991-7168

or

Emailed to: mail@macnjake.com

Huron School District #2-2, Huron, South Dakota

Application Information Form

Position: Superintendent

Name: _____ Telephone _____
Home Address: _____ Office: () _____
_____ Home: () _____
_____ Cell: () _____
Zip Code: _____ E-mail: _____

Record of Professional Education

Institution	Graduation Date	Major	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Record of Professional Experience (in reverse chronology)

Title	Dates	District	State	Enrollment	Annual Salary
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____

Give names, titles, addresses, and telephone numbers of three administrators and/or school board members familiar with your career that we may contact. This will be done confidentially.

Name	Title	Address	Business Phone	Home Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

The Board of Education has identified the following qualities for the superintendent of schools. Please respond to each of the qualities stressing your experience, strengths, and abilities in each area, limiting your responses to 500 words for each item.

1. Demonstrate excellent facilitation skills as a communicator with both internal and external publics, including listening, writing, and speaking.
2. Demonstrate strong character and integrity in building trust with the school board, staff and community.
3. Demonstrate a passion for education and is committed to providing opportunities for all students to ensure their successful educational experience both in and out of the classroom.
4. Demonstrate strong organizational skills as a leader and manager both personally and professionally.
5. Demonstrate significant involvement and visibility both in the community and the schools.

Do you have a Superintendent Endorsement for the state represented by the position listed on this Application Information Form? Yes ____ No ____

I certify that the information provided herein is true and complete to the best of my knowledge.

Applicant hereby waives his/her right to confidentiality with regard to his/her work record or criminal record and consents to and authorizes the release of information from current or former employers and/or law enforcement personnel upon inquiry under this application.

Signature of Applicant: _____ Date: _____

This application must be COMPLETED and RETURNED by: JUNE 6, 2008

McPherson & Jacobson, L.L.C.
Executive Recruitment and Development
P.O. Box 7346
Omaha, Nebraska 68107
Phone: (402) 991-7031
E-mail: mail@macnjake.com
Fax: (402) 991-7168

AA/EEO Employer