



You have opened the application form for the

## **Superintendent**

of

## **Cheney USD 268**

Cheney, Kansas

In order to be considered for this position, you must submit the following:

- ✓ This signed application form (signed with questions answered)
- ✓ A letter of application
- ✓ A résumé
- ✓ Credentials (transcripts, certification of teaching/supt. degree, letters of recommendation, etc.)

by

**Tuesday, January 10, 2012**

If our office has not received these materials by the date of closing, you will not be considered for this position. Application materials may be sent to:

McPherson & Jacobson, L.L.C.  
7905 L St., Suite 310  
Omaha, Nebraska 68127

or

Faxed to: (402) 991-7168

or

Emailed to: [apps@macnjake.com](mailto:apps@macnjake.com)

Title:  Dr.     Mr.     Ms.     Mrs.     (other—please list) \_\_\_\_\_

Name: \_\_\_\_\_ Telephone \_\_\_\_\_

Home Address: \_\_\_\_\_ Office: (    ) \_\_\_\_\_

\_\_\_\_\_ Home: (    ) \_\_\_\_\_

\_\_\_\_\_ Cell: (    ) \_\_\_\_\_

Zip Code: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Record of Professional Education (in reverse chronology)**

Institution	Graduation Date	Major	Degree
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Record of Professional Experience (in reverse chronology)**

Title	Dates	District	State	Enrollment	Annual Salary
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____
_____	_____ to _____	_____	_____	_____	_____

**Give names, titles, and telephone numbers of three administrators and/or school board members familiar with your career that we may contact. This will be done confidentially.**

Name	Title	Business Phone	Home Phone	Cell Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**The Board of Education has identified the following qualities for the superintendent of schools.**

**Please respond to each of the qualities stressing your experience, strengths, and abilities in each area, limiting your responses to between 200 and 300 words for each item.**

1. Ability to produce sound recommendations to the Board of Education based on sound rationale.
2. A visionary, progressive and forward-thinking leader with the ability to implement decisions effectively.
3. A financially literate individual with strong budget skills.
4. Possess excellent motivation and leadership skills that will develop outstanding relationships with staff and students.
5. An individual who will be actively involved in the promotion of the community of Cheney.

Do you have a Superintendent Endorsement for the state represented by the position listed on this Application Information Form? Yes \_\_\_\_ No \_\_\_\_

I certify that the information provided herein is true and complete to the best of my knowledge.

Applicant hereby waives his/her right to confidentiality with regard to his/her work record or criminal record and consents to and authorizes the release of information from current or former employers and/or law enforcement personnel upon inquiry under this application.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

This application must be COMPLETED and RETURNED by: TUESDAY, JANUARY 10, 2012

**Cheney USD 268  
McPherson & Jacobson, L.L.C.  
Executive Recruitment and Development  
7905 L St., Suite 310  
Omaha, Nebraska 68127  
Phone: (402) 991-7031/(888) 375-4814  
E-mail: [apps@macnjake.com](mailto:apps@macnjake.com)  
Fax: (402) 991-7168**

AA/EEO Employer